# GRADING SYSTEM AND REPORTING OF GRADES

Faculty of Graduate Studies

***Note:*** *The last two digits of the course number designate whether it is a half- or full-course;* 3*.0 is a half-course, 6.0 is a full-course.*

\**Different grading systems and grading regulations apply in the graduate programs in the Schulich School of Business, and Environmental Studies. Consult the appropriate calendar or handbook for more information.*

## 36. Grading System

Grades will be awarded for every course in which a student is enrolled in accordance with the following system:

A+ (Exceptional)

A (Excellent)

A- (High)

B+ (Highly Satisfactory)

B (Satisfactory)

C (Conditional)

F (Failure)

I (Incomplete)

The Faculty of Graduate Studies may change a grade if the program director concerned reports a clerical error or if an appeal to the program results in a change of grade.

The grades for a course are considered official following approval by the home graduate program of the course.

Graduate course grades must be reported by the graduate program director to the Registrar’s Office by the following dates:

Fall Term January 15 (full- or half-course)

Fall/Winter and Winter Term May 15 (full- or half-course)

Summer Term September 15 (full- or half-course)

Course directors must announce in writing in each course within the first two weeks of classes the nature and weighting of course assignments and their due dates, in keeping with the reporting dates and Regulation 47.

## 37. Grades of ‘I’

When a student’s course work is not completed and evaluated by the appropriate grade reporting dates, the award of ‘I’ may be approved by the program director. A grade of ‘I’ must be removed within two months of the reporting date for a half-course or within four months of the reporting date for a full-course. Extension of this time is possible only upon successful petition to the Dean through the program director, in accordance with Regulation 1. If the grade of ‘I’ is not removed by the end of the specified period, it will become a grade of ‘F’.

## 38. Combinations of ‘C’ Grades Which Require Withdrawal Unless Continued Registration is Recommended and Approved

A student who received in total any of the following combinations of grades for graduate courses may not continue to be registered in the Faculty of Graduate Studies and in a graduate program unless this continuation is recommended by the graduate program director concerned and approved by the Dean:

(a) two C grades for full courses;

(b) one C grade for a full course and one C grade for a half course;

(c) a total of three C grades for half courses.

In no cases will grades be averaged.

## 39. Combination of ‘F’ and ‘C’ Grades Which Require Withdrawal

A student will be required to withdraw from a graduate program and registration in the Faculty of Graduate Studies will be terminated if the student receives in total for graduate courses, during enrolment at York University:

(a) one F grade for a full course or two F grades for half courses; or

(b) one F grade for a half course and one C grade for a full or half course.

In no case will grades be averaged.

## 40. Grades Awarded for Additional Elective Courses

Regulations 38 and 39 do not apply to grades awarded for courses which students elect to and are authorized to enrol in upon registration, but which are additional to those specified by a faculty adviser and program director as constituting the minimum required program of studies.

## 41. Withdrawal from Courses in Good Standing

Students may withdraw from a course provided that not more than two-thirds of the course has been given. After this, students shall remain registered and will be assigned grades as appropriate. The symbol (W) (withdrew in good standing) will be recorded in place of a grade to indicate that a student was authorized to withdraw from a course in which he or she was registered. If a student withdraws before one-third of the course has been given, the requirement to record a (W) may be waived at the discretion of the program.

Refer to Regulation 13 for procedures on withdrawing from a program.